

# BSL NATIONAL ADVISORY GROUP (BSL NAG)

## Notice of Meeting – BSL National Advisory Group Meeting (1)

**Monday 25 April 2016**  
**At 11.00am – 2.30pm**

**Scottish Government**  
**St. Andrew's House**  
**Regent Street**  
**Edinburgh**  
**EH1 3DG**

Deirdre Watt, Scottish Government will be facilitating.

### Important Notice:

Tea / coffee will be provided from 10.30am before the meeting starts promptly at 11.00am. Lunch will be provided at the meeting.

### Objectives:

- Group development – getting to know each other; settling in
- Ensuring everyone can participate
- Agree how the group will work – remit; ground rules; work programme

### PROGRAMME

<b>TIME</b>	<b>ITEM NO</b>	<b>AGENDA ITEM</b>	<b>LEAD</b>
	<b>1</b>	<b>INTRODUCTION</b>	
<b>11.00</b>	<b>1.1</b>	<b>Welcome and Introduction (v)</b> Sarah Davidson, co-chair and Director General Communities, Scottish Government  <b>Good practice at meetings (v) (p)</b>	<b>Sarah Davidson</b>

	<b>2 ABOUT US</b>		
11.15	2.1	<p><b>Who are we? (v)</b> Deirdre Watt, Directorate for Local Government and Communities, Scottish Government</p> <ul style="list-style-type: none"> <li>• Introduce yourself: what's your name, and where are you from.</li> <li>• Tell us something interesting about yourself.</li> <li>• What do you hope the legislation will achieve</li> </ul>	<b>Deirdre Watt</b>
11.45	<b>COMFORT BREAK (15 Minutes)</b>		
12.00	2.2	<p><b>Why did you join the group and how does it feel? (v)</b> Aim: create a welcoming and comfortable atmosphere for participation</p> <ul style="list-style-type: none"> <li>• What does it feel like to be taking part in this group – have I taken part in something like this before or is this a first?</li> <li>• What experience am I bringing</li> <li>• What works for me to help me take part in this group</li> <li>• Positive experiences of involvement around the Bill – what worked</li> </ul>	<b>Deirdre Watt</b>
12.40	<b>LUNCH BREAK (40 Minutes)</b>		
	<b>3 ABOUT NATIONAL ADVISORY GROUP</b>		
13.20	3.1	<p><b>How is the NAG going to work? (v)</b> Sarah Davidson, co-chair and Director General Communities, Scottish Government</p> <p>Work with the material about the group provide in advance of the NAG</p> <ul style="list-style-type: none"> <li>• NAG – aims and goals</li> <li>• Roles and responsibilities of NAG members</li> <li>• NAG work programme</li> <li>• Ground rules – build on what we learned in conversations before lunch</li> </ul>	<b>Sarah Davidson</b>

<b>13.50</b>	<b>COMFORT BREAK (15 Minutes)</b>		
	<b>4</b>	<b>DEBRIEF</b>	
<b>14.05</b>	<b>4.1</b>	<b>Debrief (v)</b> Debra Wherrett, BSL co-chair <ul style="list-style-type: none"> <li>• How was today's session – what can we learn from today to create an effective and enjoyable group that works inclusively</li> <li>• How are you feeling – did the pace and timing of the meeting work for you?</li> <li>• Planning next NAG</li> </ul>	<b>Debra Wherrett</b>
<b>14.30</b>	<b>4.2</b>	<b>Close (v)</b>	<b>Debra Wherrett</b>
	<b>5</b>	<b>DATE / VENUE OF NEXT BSL NAG MEETING</b>	
		<b>BSL NAG Meeting (2)</b> <b>Tuesday 31 May 2016</b> <b>At 11.00am-3.00pm</b>	
		<b>Scottish Government</b> <b>St. Andrew's House</b> <b>Regent Street</b> <b>Edinburgh</b> <b>EH1 3DG</b>	

**(v) verbal update / comments / discussion – no paper provided**

**(p) presentation / papers**